

Board of Education Meeting Minutes

February 8, 2017

Board Members Present: Vice President Laurie Finan, William Blothe and Linda Mrowka,

Also, Present: Superintendent/Principal Karen Goodwin, Stand in Board Secretary Michele Klimczak, Business Manager James Egan, Student Liaison. Charles Snyder and community.

1. School Community Session

1.1 Call to Order / Pledge of Allegiance- Vice President Finan called the meeting to order and led in the pledge at 5:01 pm.

1.2 Public Participation- There were no questions or comments at this time.

1.3 Celebrations

1.3A State Approval for FIS Seal of Biliteracy- We currently have 3 students who are eligible to earn this honor. Thanks to the hard work completed by Ms. Anifantakis and Ms. Hall, NYSED has approved our application for the Seal of Biliteracy.

1.3B FI Staff Ferry Supervisors-RJ Burns, FI Ferry Manager commended the supervision of our students on the ferry by our staff and teachers.

1.3C Progress on State Reporting- Thanks to the work of Aly Cochrane, our special education state reports are accurate and current.

1.3D Welcome to 2017-2018 Student Representative, Caroline Toldo- Due to a conflict with basketball Caroline was unable to attend this evening.

1.4 Additions to the Agenda-3.13 Cleaning of Air Ducts

2. Business Office Reports

2.1 Warrants Approved by Claims Auditor Sharon Patterson (via email/handout)-Mr. Egan distributed warrants #0030 and #0033 which were reviewed by the Board.

2.2 Business Manager Reports- (via email/handout)

2.2A. Budget Status Report as of Dec. 31, 2016- No status report provided.

2.2B. Reconciliation Report Approved by Superintendent and Treasurer- Mr. Egan distributed final treasurer report for the period ending December 31, 2016.

2.2C. General Fund Forecast- Noted that internet is working and FIS is ready to bid for the next year's services through E-rate. Chris Finan (FI Utility Co.) and Dynamic Alliance have been notified.

2.3 Budget Transfers- (less than \$5,000) One transfer (Tech. Ed.) shared with the Board for informational purposes only.

2.4 Status of 2015-2016 Annual Financial Audit- Mr. Egan has sent CBIZ the fixed assets for which the threshold has gone up to \$1,000. He also discussed with the auditors what made up CIP last year. Millennium (tracks our health insurance) needs to have reports completed by the week's end for the auditors to come possibly in the next week or so for 3-4 days.

2.5 Long Distance Phone Plan- The district has reduced its long distance charges (ATT) to 0.07 a minute.

3. Action Items

3.1 Motion: Approval of the Minutes from the January 18, 2017 Board of Education Meeting- Motion made by Linda Mrowka, seconded by William Blothe. All in favor/no one opposed.

3.2 Motion: Approval of the Code of Conduct Dress Code Policy Section #5300.25 (Second Reading) Motion made by Linda Mrowka seconded by William Blothe. All in favor/no one opposed.

3.3 Motion: Approval of Non-Discrimination and Equal Opportunity Policy #0100 (Second Reading) Motion made by William Blothe seconded by Linda Mrowka.. All in favor/no one opposed.

3.4 Motion: Approval of Michele Klimczak as Board of Education Secretary from April 1, 2017 to July 15, 2017. Motion made by Linda Mrowka seconded by William Blothe. All in favor/no one opposed.

3.5 Motion: Approval of the 2017-2018 Budget Development Timeline- Motion made by William Blothe seconded by Linda Mrowka. All in favor/no one opposed.

3.6 Motion: Approval of the Proposed Revision to the Honor Roll Criteria for the 2017-2018 School Year. Motion made by Linda Mrowka seconded by William Blothe. All in favor/no one opposed. Changes: 93-95 will be High Honors and 96-100 will be High Honors with Distinction. This has been changed with Mr. Amaral's advice to keep our students in line with other NY and CT high schools.

3.7 Motion: Approval to Accept as Complete the Renovation Project by Carlin Construction- Tabled until carpet mold samples testing results have been received from Mystic Air and reviewed. The entire Nana Wall has been completed with caulking and Principal is very impressed and pleased with the quality of completion of all issues.

3.8. Motion: Approval of Acceptance of Retirement of Guidance Counselor, Gil Amaral effective July 1, 2017. With regret and appreciation for all Mr. Amaral has done for the high school students at FIS; Motion was made by Linda Mrowka seconded by William Blothe. All in favor/no one opposed.

3.9 Motion: Approval to Accept the Senior Class Trip (Windstar Voyage) from Portugal to Morocco to Spain from April 13, 2017 to April 23, 2017- Motion made by William Blothe seconded by Linda Mrowka. All in favor/no one opposed. The adults accompanying our students will be Principal Goodwin, Mr. Goodwin, Mr. Snyder and Mrs. Cyphred. Four adults were necessary as it is required for an adult to be in each room. The class will pay for Mr. Snyder, half

of Mrs. Goodwin and half of Mrs. Cyphred's fare, as past practice is for the class to pay costs for chaperones.

3.10 Motion: Approval of Mudratz Inc.'s Request for Use of Facility for the Secor Volvo Sailing Race July 13-2017-July 14, 2017- Motion made by William Blothe seconded by Linda Mrowka. All in favor/none opposed. It was noted by Principal Goodwin that Mudratz Inc. will hire their own security guards and has put in their own certificate of liability insurance for this big race. Mudratz is working closely with the FI Yacht Club on this event.

3.11 Motion: Approval of the Smart Bond Application Project #58-10-04-02-0-001-BA1- Motion made by Linda Mrowka seconded by William Blothe. All in favor/no one opposed. Principal Goodwin noted that this is a technicality to get the state money set aside for FIS for our internet upgrade project.

3.12 Motion: Approval of the Sidewalk Repair Project Proposal Submitted by the Toldo Company for \$17,500- Mr. Toldo was present and discussed options of repairing and replacing or replacing all of the sidewalk instead. Tabled until March meeting to look into the town agreeing to remove the tree whose roots are disturbing/destroying the sidewalk as it is a safety issue, as well as review the cost of replacing the entire sidewalk rather than repairing/patching pieces. The Board will also look into the need for other bids and monies available in the budget after the audit has been completed. In the future, the Board wishes to look into curbing/parking spaces for curbside appeal as well as FIS signage in front and lighting issues.

3.13 (add on) Motion: Approval of Cleaning of the Air Ducts by D & V Cleaning of America- Motion made by Linda Mrowka seconded by William Blothe. All in favor/no one opposed. There are blockages in preexisting ducts preventing quality air flow throughout the newly renovated system. The current lowest quote is for \$7,950 for 5 units. The BOE has authorized Karen Goodwin up to \$13,000 for the duct work to be completed by D & V Cleaning of America for all 7 units in the building.

4. Superintendent/Principal Report

PRIOR BUSINESS:

4.1 Suffolk County Downtown Revitalization Grant Update: The grant application has been denied after encouragement to apply and much work being done by Karen Goodwin and others.

4.2 Principal Search: February 23, 2017 Mary Broderick will be coming to meet at the school and there is a survey on line.

NEW BUSINESS:

4.3 Gym Lighting: Bill Blothe reported that three fixtures are still down after he, Tom D. and Jared Toldo changed 7 light bulbs. Upon further inspection and conversations incorrect bulbs have been ordered and installed at a higher wattage than the fixture calls for. Mrs. Doherty has ordered the correct wattage for these can lights. We will wait on new 250 Wattage bulbs to arrive to see if the lighting is better in the gym before looking into replacement LED fixtures.

4.4 2017-2018 Budget Priorities: Next month Mr. Egan and Mrs. Goodwin will be presenting the budgetary proposal. So far, much of the 1-2 yr. capital improvement priorities have been accomplished. The next capital priorities coming up are the boiler replacement & the telephone system (need for a 2-way intercom). Also, the P Tube heating exchanger is on the list. There is a need for a facility manager for FIS to keep on top of these needs. The Board expressed a desire for current pricing on a new heating system and to include the replacement of high voltage wires into the 2017-2018 budget.

4.5 Teacher Negotiation Timeframe: Discuss in Executive Session.

4.6 Proposed 2017-2018 School Calendars: (First Reading-Chris Dollar) Faculty has voted Option 1 received 12 votes, Option 2 received 1 vote and Option 3 received 2 votes. Option 1 is requested to be considered by the BOE and to be voted at the next Board meeting.

4.7 NYSED School Counseling Update: With the retirement of Gil Amaral set for July 1, 2017 coincides with the proposed new State Dept. of NY requirements, every school will have a Comprehensive Developmental School Counseling Program for K-12 students to be taught by a certified school counselor. Students K-12 need to learn how to advocate for themselves, peer interactions, antibullying campaigns, basic conflict resolution communication, as well as college/career planning.

4.8. Enrollment Data 2008-2017: Report handed out by Mrs. Goodwin.

4.9 Fishers Island Education Foundation Report: Currently at \$20,000. Mr. McCance has donated additional money for the airfare, van rentals, etc. for the FIS to Lake Wales exchange trip out of this money and cover those costs. The Foundation wants the money to be used for education, Mrs. Goodwin is thinking of transition planning specialists, college and career planning for students, possible small stipend internships. This is an item for BOE members to think about for discussion at a future meeting.

4.10 Fundraising Policy #5251 Regulation: (First Reading) Next year the Policy Committee and business manager will work on a revised policy on fund raising. To begin with, the proposed regulations will assign popular fundraisers to classes. Clarification is needed for when a class declines a fund raiser.

4.11 Code of Conduct Prohibited Student Conduct Policy Section #5300.30: (First Reading)

4.12 Staff Housing Policy #9500.1: (First Reading)

4.13 Public Participation at Board of Education Meetings Policy #1230: (First Reading)

5. Information Packet for the Board of Education-

5.1 Letter of Appreciation to Fishers Island Club/Paul Giles

5.2 Fiscal Stress Monitoring System

5.3 Oil Bid Clarification (Confidential to BOE members only)

6. Public Participation- There were no comments or questions.

7. Executive Session Entered at 6:35pm- Motion made by Linda Mrowka, seconded by William Blothe. All in favor/no one opposed.

7.1 To Discuss a Legal Matter

7.2 To Discuss Upcoming Contract Negotiations

7.3 To Discuss Legal Opinion on Potential School District Property Sale

7.4 To Discuss a Personnel Matter

8. Adjournment- Vice President Finan exited executive session at 7:20pm. No motions were made, Vice President Finan adjourned the meeting at 7:20pm.

Recorded by Michele Klimczak